

the **big** experience

Community placements for those returning to the workplace

What Is The Big Experience...?

This innovative programme aims to offer a four week placement for candidates to gain work place experience in a community setting.

The placement provider will be paid £200 for a completed placement.

Who can be a placement provider...?

Any community focused project, enterprise or charity can be a placement provider. The scheme has a particular community focus and we know from previous experience that the community sector has a particular skill in offering quality and diverse placements.

You might run a local charity shop, run a community gardening project, operate a social action programme. **We'd be really interested in hearing from you.**

Do I have to employ the person after the placement...?

The simple answer is No! The purpose of the contract is to re-engage candidates who are currently on Job Seekers Allowance who would benefit from a work placement as a stepping-stone to finding, securing and retaining employment.

What sort of activity will a placement want to do...?

We are looking for placement experiences that offer a wide range of opportunities to learn about working in a community setting. The placement gives the opportunity for a candidate to learn some basic skills, work as part of a team and experience life in a work environment.

We hope that a candidate will be able to contribute to your community activity and engage in simple, practical experiences. **Maybe you have some space that needs clearing out?** What about some basic administrative support? **Need another set of 'helping hands'...?**



**This programme is an ideal opportunity
for you to support someone returning to
work and get paid for doing it!**

How does the scheme work...?

In the beginning...

You will give us details about the type of placement you can offer. We will get in touch as soon as we have an appropriate placement in your area and pass the details on to you.

Through the placement...

On the first day you will complete a quick induction to your organisation then submit 4 weekly timesheets to confirm the client attended for 30 hours per week.

On completion...

You will be asked to complete a Feedback Form to evaluate the placement. On receipt of this the candidate will be given a certificate of successful completion.

How much paperwork is involved...?

We want the placement to be a real success and we've kept the paperwork requirement to a minimum. The really good news is we will provide ongoing support to all placement providers making sure the administration is as painless as possible.

What happens if it isn't working out...?

We really hope that the placement is a success and both you as a placement provider and the placement candidate have a great positive experience. However, if you are not happy with the arrangements then we bring the placement to an end. We will pay for all completed days on a pro rata basis. Clearly we want to make the placement a success and would ask any placement provider to get in touch if things 'aren't working out'.

Do we need to do CRB...?

It is not necessary to complete a CRB as this will be a supervised placement.

Like more information and get involved...?

If you are interested in being involved, please complete and return an Expression of Interest Form (available to download from our website below). To discuss the scheme you can also contact Charlotte on **01423 799 100**, or simply drop her an email to **cmcevoy@nylc.co.uk**

And finally...

A month doesn't sound like a lot of time to make a difference....

Our experience says otherwise. This placement could make a profound difference to a candidate's future opportunities and we know that community based placements offer a dynamic and exciting opportunity to the placement candidate and the provider. Please get in touch or visit our website at www.nylc.co.uk/thebigexperience

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